WELCOME TO THE SYDNEY CAMPUS

WE’RE PART OF THE SOLUTION

By choosing La Trobe you’re choosing a university that’s taking on the most challenging issues facing our world. We’ll prepare you for a successful career. We are ranked 75th among the world’s best modern universities under the age of 50 (Times Higher Education, The 100 Under 50 Universities, 2015).

When you graduate you’ll join more than 167,000 alumni who, with a La Trobe degree, have gone on to transform their lives, professions and communities.

OUR SYDNEY CAMPUS

Sydney is the business and financial capital of Australia’s strong and thriving economy, and our campus is centrally located in the city’s Central Business District (CBD). You will be close to part-time work opportunities and host internship companies.

The Sydney Campus provides a corporate style learning environment with library access, a student lounge and Wi-Fi access. Located directly above Wynyard train station and on York Street, it is easily accessible by public transport.
YOU MATTER

Our campus operates on a trimester basis with courses starting in March, July and November. Eligible students have the opportunity to fast-track their course and finish their degree in two years rather than three, saving time and a year of living costs. You may complete a double major in the same time. From day one, you’ll have access to strong student support services and our small class sizes will provide a personalised and supportive study environment where you’ll further develop your communication skills and confidence.

WE’LL HELP START YOUR CAREER

As a La Trobe University student in Sydney, you get the chance to join our internship program while you study. An internship is an unpaid position within a corporate environment, with an emphasis on developing skills relevant to your career path. The internship usually lasts 12 to 16 weeks and enables you to:

- gain invaluable work experience and to transfer knowledge and theories from your university course into a corporate Australian environment
- increase your chances of full-time employment after graduation within your chosen career
- obtain a workplace reference letter at the end of your internship to add to your resume.

BE PART OF OUR GLOBAL NETWORK

After graduating you can join our alumni with over 167,000 members and a global network spanning more than 100 countries. Our alumni are renowned for their bold thought, leadership and commitment to social justice. From parliamentarians and human rights activists, to innovative medical researchers and international conservationists, our alumni share a common desire to play a part in resolving today’s world’s issues.

Alumni membership is free and gives you access to mentoring and postgraduate support. You are eligible to join if you hold a degree or have completed a subject or unit of any course from La Trobe University.
Our courses offer opportunities to put what you learn into practice by participating in our internship program. During your course, you’ll have the chance to complement your studies with business simulations, industry-related projects and mentoring.

ABOUT OUR COURSES

Bachelor of Business

Study the big issues affecting all businesses globally, such as globalisation, trade barriers, sustainability and the environment. Our Bachelor of Business will give you a well-rounded grasp of business, a wide choice of majors and an exciting range of job opportunities in the field of your choice. A double major option is available at no additional cost, and with no extra study time required.

Majors*

- Accounting
- Financial Management
- Human Resource Management
- Management
- Marketing

Bachelor of International Business

Graduates who understand the diversity of international business are highly valued in global business ventures. This course prepares you for a range of careers in the international business arena by providing a thorough understanding of the rapidly changing global economic environment.

Bachelor of Information Technology

This course provides a generalist education in information technology (IT) and the opportunity to specialise in software development.

Diploma of Business†

This is an introduction to the world of business, as well as a pathway for students who may not meet the direct entry requirements to La Trobe University bachelor degree courses. You will develop important study skills as well as an understanding of accounting, economics, management, marketing and business analytics. Upon successful completion you will be eligible to enter year two of the specified La Trobe University undergraduate degree programs.

Diploma of Information Technology†

This course offers an alternative pathway to La Trobe University’s Bachelor of Information Technology, specialising in software development.

Foundation Studies Program†

To obtain your Foundation Studies Program certificate, you must complete and pass eight academic subjects and satisfactorily complete Independent Learning 1 and 2. If you
pass all subjects and achieve an overall grade of 65 percent for stage B subjects — with an overall grade of at least 60 percent in Academic Communication 2 — you will be eligible for direct entry into the Bachelor of Business, the Bachelor of International Business or the Bachelor of Information Technology. If you pass all subjects but do not achieve an average of 65 percent overall, you will be able to proceed to the Diploma of Business or the Diploma of Information Technology.

* Majors are subject to change without notice.
† The Foundation Studies and Diplomas are delivered by La Trobe University Sydney Campus on behalf of Navitas Bundoora Pty Ltd, a Higher Education Provider, CRICOS 03312D. The policies for Navitas Bundoora Ltd are located at latrobemelbourne.edu.au/policies.

### Course Duration Semester starts IELTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Semester starts</th>
<th>IELTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Business (majors: Accounting, Financial Management, Human Resource Management, Management, Marketing)</td>
<td>3 years or 2 years AP</td>
<td>Mar, Jul, Nov</td>
<td>6.0 (no band less than 6)</td>
</tr>
<tr>
<td>Bachelor of Information Technology</td>
<td>3 years</td>
<td>Mar, Jul, Nov</td>
<td>6.0 (no band less than 6)</td>
</tr>
<tr>
<td>Bachelor of International Business</td>
<td>3 years or 2 years AP</td>
<td>Mar, Jul, Nov</td>
<td>6.0 (no band less than 6)</td>
</tr>
<tr>
<td>Diploma of Business</td>
<td>8 or 12 months</td>
<td>Mar, Jul, Nov</td>
<td>5.5 (no band less than 5)</td>
</tr>
<tr>
<td>Diploma of Information Technology</td>
<td>8 or 12 months</td>
<td>Mar, Jul, Nov</td>
<td>5.5 (no band less than 5)</td>
</tr>
<tr>
<td>Foundation Studies Program</td>
<td>8 months</td>
<td>Mar, Jul, Nov</td>
<td>5.5 (no band less than 5)</td>
</tr>
</tbody>
</table>

CRICOS codes: Bachelor of Business 083528C (Standard), 083527D (Fast-track); Bachelor of Information Technology 049940G; Bachelor of International Business 083535D (Standard), 083534E (Fast-track); Diploma of Business 076108D; Diploma of Information Technology 076109C; Foundation Studies Program (Standard Entry) 085026.

**Abbreviations and symbols**

<table>
<thead>
<tr>
<th>IELTS</th>
<th>English Language requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>AP</td>
<td>Accelerated study program</td>
</tr>
</tbody>
</table>
LIFE AT LA TROBE SYDNEY CAMPUS

Our student representative group and joint student activities with other Sydney campuses are a great way to meet people, make friends and have fun. They also offer unique opportunities to explore Australia.

We give you the best of both worlds. You’ll study as a La Trobe University student and be located in Australia’s biggest city, Sydney. Our campus is located in an international business community, close to internship and part-time work opportunities and right above Wynyard train station. You’ll study in a newly refurbished, corporate-style space with students from more than 22 different countries. There is a social student lounge, on-site library and computer labs. Access is by train, bus or bicycle.

While studying with us you will have the chance to take part in cultural, sporting and social activities. Activities may include harbour cruises, professional and social networking events, sports activities and day trips within Sydney and its surrounding regions.

For more information about our social calendar:

facebook.com/latrobe.sydney

OUR ADVANTAGE

- Study in Sydney and graduate with a La Trobe University qualification
- Fast-track your degree and complete it in two years instead of three
- Be taught by experienced industry professionals
- Improve your global career prospects through the internship program
- Obtain professional recognition with relevant industry associations and join the global network of more than 167,000 La Trobe University alumni.
JOIN OUR INTERNSHIP PROGRAM

Our aim is to increase your employment prospects and job-ready skills by giving you the opportunity to gain invaluable professional experience throughout your academic career.

ENHANCE YOUR STUDY EXPERIENCE

Take advantage of an unpaid position in a corporate environment, with a focus on developing skills relevant to your career path. You will be placed in an internship related to your studies, specialisation or area of interest. The internship usually lasts 12 to 16 weeks and enables eligible degree students to:

- gain invaluable work experience
- transfer knowledge and theories from your university course into the workplace
- increase your chance of full-time employment within your chosen career
- gain a workplace reference at the end of your internship.

International students can increase their proficiency of the English language and experience of the Australian workforce culture.

THI XUAN VIEN LE
Bachelor of Business
Double Major: Finance and Human Resource Management

‘During my internship I have learned a lot about business manners; how to communicate with my boss, with co-workers and with clients and also how to present myself professionally. I feel that this experience adds value to my resume and enhances my chances when looking for a job in the future.’

Vien successfully finished her Bachelor of Business degree at La Trobe University Sydney Campus and has moved on to a Master degree in Human Resource Management.
The Sydney Campus gives you access to a range of support services to help you as you study.

SUPPORT WHILE YOU STUDY

Academic Integrity Module (AIM)
All students undertaking our courses must be enrolled in and complete the AIM module in their first semester.
AIM will:
- guide you through your responsibilities as a student
- provide examples of correct academic conduct
- show you where to find useful information and examples of referencing styles specific to your course.

Academic support workshops
Academic and writing support workshops are held over several weeks throughout the trimester and are free of charge. Participants are asked to bring relevant questions or current assignments to work on during the workshops. The workshops are designed to improve your accounting knowledge or writing skills and help you gain better marks.

Counselling service
We all experience difficult and confusing times in our lives. Our counselling service provides several ways to explore and address your concerns, including free, confidential sessions with our campus psychologist. For more information about our free counselling service, make an appointment with student services at reception.

Career support
The Job Ready Program gives you access to skills assessment and career development tools and is combined with the Internship Program to enhance employability. One-on-one coaching helps you to develop your interview skills and resume writing abilities, preparing you for the Internship Program.

Library
Full library facilities are located on level 2.

Computer labs
Computer labs as well as a touch-down area are available on campus for students to access the student portal and the internet. Free wireless internet is also available throughout the Campus.
STUDENT VISAS

International students, it is your responsibility to ensure you obtain a valid passport and student visa before you enter Australia for study purposes.

As a holder of a student visa:

- You must undertake a CRICOS approved course.
- You must maintain satisfactory course progress and a valid enrolment for your chosen course of study.
- You and your family members must not work without permission. If you are given permission to work, you must not work more than 40 hours a fortnight (two weeks) during the semester, unless otherwise specified.
- If you are under 18 years of age, and you are not accompanied nor staying with a parent, eligible relative or legal custodian, you must have La Trobe University Sydney Campus-approved welfare and accommodation arrangements. You cannot change your accommodation, support and welfare arrangements without written approval from La Trobe University Sydney Campus.
- You must maintain your Overseas Student Health Cover (OSHC) or equivalent health cover for your visa length duration when you are in Australia.
- You must inform your education provider of your current residential address within seven days of your arrival in Australia. Should you change your residential address at any time during your course you must advise your educational provider within seven days.

For information on applying for a student visa please contact your appointed education agent or go to: immi.gov.au/allforms/pdf/applying-student.pdf

For further general information please see: immi.gov.au/students/student-information.htm

As a condition of a student visa you are required to be enrolled in a full-time load and complete your course within the duration stated on your Confirmation of Enrolment (CoE), unless:

- there are compelling or compassionate circumstances
- you have taken an official Leave of Absence (intermittent or suspended) from your course
- you have received Advanced Standing (credit) that affects your load during a relevant progression period
- you have problems with academic progress, and have received permission from your faculty to study less than a full-time mode (under-load)
- you undertake subjects at times other than trimester 1 or 2, which count towards your course credits e.g. during the summer trimester.

Please contact your nearest Australian Diplomatic Mission for more information: immi.gov.au
<table>
<thead>
<tr>
<th>Country</th>
<th>Foundation Studies Program</th>
<th>Diploma</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australia</td>
<td>Successful completion of Year 11 or equivalent -international students only (3 core subjects D or above)</td>
<td>Year 12 with satisfactory ATAR score or completion of the Foundation Studies Program*</td>
<td>HSC — ATAR 50</td>
</tr>
<tr>
<td>Azerbaijan</td>
<td>Successful completion of Attestat</td>
<td>Attestat with minimum grade 4.0</td>
<td>Certificate of Secondary Education with an average of 4 out of 5 or greater</td>
</tr>
<tr>
<td>Bangladesh</td>
<td>Year 11 with GPA of 5.0</td>
<td>Higher Secondary Certificate grade average of 2.0 in final year results</td>
<td>Completion of Year 12 (Higher Secondary Education Board with GPA of 4.0)</td>
</tr>
<tr>
<td>Cambodia</td>
<td>Year 11 average of C</td>
<td>Diploma of Upper Secondary Education with a minimum score of 50%</td>
<td>Completion of first year of a Bachelor degree OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>China</td>
<td>Successful completion of Senior Middle 2 with an average of 70%</td>
<td>Senior Middle School 3 with 60% average/Engineering and Computer Science 70%</td>
<td>Completion of first year of a Bachelor degree from an approved university. Students completing GAOIKAO will be assessed on a case-by-case basis</td>
</tr>
<tr>
<td>Colombia</td>
<td>Successful completion of Bachillerato</td>
<td>Bachillerato with a minimum average of 70%</td>
<td>Bachillerato with a minimum average of 85%</td>
</tr>
<tr>
<td>Global Assessment Certificate</td>
<td>Average of 55%</td>
<td>Average of 65%</td>
<td>GAC Certificate IV GPA 2.3</td>
</tr>
<tr>
<td>Gulf States</td>
<td>Completion of Tawjahiya / Thanawiya: minimum 60% average</td>
<td>Completion of the Foundation Studies Program*</td>
<td>Completion of first year of a Bachelor degree OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>Hong Kong</td>
<td>Successful completion of Secondary 5</td>
<td>8 points from best 4 subjects</td>
<td>Minimum 2 subjects with Level 4 result + English minimum Level 4</td>
</tr>
<tr>
<td>India</td>
<td>Year 11 with 55% (top 4 academic subjects)</td>
<td>Completion of the All India Senior School Certificate or Higher Secondary Education with 60% (top 4 academic subjects)</td>
<td>Please refer to admissions</td>
</tr>
<tr>
<td>Indonesia</td>
<td>SMU II with an average grade of 6.0</td>
<td>Completion of SMU III with average grade of 7.0 in 4 academic subjects</td>
<td>SMA 7.0</td>
</tr>
<tr>
<td>International Baccalaureate</td>
<td>Minimum of total 15 points</td>
<td>Minimum of total 20 points</td>
<td>Minimum total of 24 points</td>
</tr>
<tr>
<td>Kazakhstan</td>
<td>Successful completion of Attestat / Svidetel stvo o Srednem Obschchem Obrazovani (Certificate of Secondary Education)</td>
<td>Attestat / Svidetel stvo o Srednem Obschchem Obrazovani (Certificate of Secondary Education) with minimum grade 4.0</td>
<td>Completion of 1 year of tertiary study with average of 3 out of 5 or greater</td>
</tr>
<tr>
<td>Kenya</td>
<td>5 KCSE at grade D7 or above</td>
<td>Completion of KCSE with a C grade average OR 2 passes in the GCE A-levels OR 3 passes in AS-level</td>
<td>Completion of KCSE with a B+ grade average OR GCE A-levels 7*</td>
</tr>
<tr>
<td>Korea</td>
<td>Year 11 with a C grade average OR General Senior High School Certificate</td>
<td>High School leaving certificate 50% C grade average</td>
<td>Qualification for university entrance in South Korea in the common entrance examination OR completion of the first year of a Bachelor degree at a recognised Korean university</td>
</tr>
<tr>
<td>Kuwait</td>
<td>Completion of Tawjahiya / Thanawiya: minimum 60% average</td>
<td>Completion of the Foundation Studies Program*</td>
<td>Completion of first year of a Bachelor degree OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>Lebanon</td>
<td>Completion of year 11 70%</td>
<td>Baccalaureat (Libanaise/Technique)</td>
<td>Completion of Lebanese Baccalaureate with a score of 12 or above in the overall final result.</td>
</tr>
<tr>
<td>Macau</td>
<td>Senior High School (Year 2) with 60% average</td>
<td>Senior High School (Year 3) with 60% average</td>
<td>Successful completion of first year of a Bachelor degree from an approved university OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>Malaysia</td>
<td>Successful completion of Form 5 (SPM) OR successful completion of Senior Middle 2 or equivalent</td>
<td>2 passes at minimum D grade in the STPM, 4 B grades in academic subjects in Senior Middle 3</td>
<td>STPM 8 UEC 5</td>
</tr>
<tr>
<td>Country</td>
<td>Foundation Studies Program</td>
<td>Diploma</td>
<td>Degree</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------------------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Mauritius</td>
<td>3 GCE passes minimum grade C</td>
<td>120 UCAS tariff points at GCE A/AS level</td>
<td>GCE A-levels 7*</td>
</tr>
<tr>
<td>Myanmar</td>
<td>Completion of basic Education High School Examination Matriculation: Pass overall</td>
<td>Successful Completion of technical high school diploma with an overall pass</td>
<td>Completion of first year of a Bachelor degree OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>Nigeria</td>
<td>5 passes in SSCE at grade D7 or above</td>
<td>5 passes in SSCE at grade C6 or above</td>
<td>Average score of 5 from the WACE</td>
</tr>
<tr>
<td>Nepal</td>
<td>Completion of the All India Senior School Certificate or Higher Secondary Education with 60%</td>
<td>Completion of Higher School Certificate with a grade average of 60%</td>
<td>Please refer to admissions</td>
</tr>
<tr>
<td>Pakistan</td>
<td>Completion of Higher School Certificate with a grade average of 50%</td>
<td>Completion of Higher School Certificate with a grade average of 55%</td>
<td>A minimum of one year of a Bachelor degree from an approved university following the Higher Secondary or Intermediate Certificate</td>
</tr>
<tr>
<td>Russia</td>
<td>Certificate of Secondary Education GPA of 3.0 or above</td>
<td>Certificate of Secondary Education Board with GPA of 4.0 or above (at grade 11)</td>
<td>Diploma of Completed Specialised Secondary Education GPA 4 or above OR completion of first year of a Bachelor degree OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>Saudi Arabia</td>
<td>Completion of Tawjahiya / Thanawiya: minimum 60% average</td>
<td>Completion of the Foundation Studies Program*</td>
<td>Completion of first year of a Bachelor degree OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>Singapore</td>
<td>GCE O-levels (or forecast) with 4 passes</td>
<td>GCE A-levels (or forecast) with 2 passes</td>
<td>GCE A-levels 7*</td>
</tr>
<tr>
<td>South Africa</td>
<td>Successful completion of Year 11</td>
<td>Successful completion of Year 12</td>
<td>Successful completion of Year 12 with a grade average of 60%</td>
</tr>
<tr>
<td>Sri Lanka</td>
<td>GCE O-levels with 4 passes</td>
<td>GCE A-levels with 2 passes OR Sri Lanka A-levels with 3 passes</td>
<td>GCE A-levels 7* OR Sri Lanka A-Level with 3 Cs</td>
</tr>
<tr>
<td>Taiwan</td>
<td>Successful completion of Senior Middle 2 with an average of 60%</td>
<td>Successful completion of Senior Middle 3 with a B grade or 70% average in 4 academic subjects</td>
<td>Successful completion of Senior High School Diploma at grade B or 70% average OR better OR achievement of a credit or better in the joint four-year College and University Entrance Examination OR completion of at least three years of the five-year Junior College Diploma</td>
</tr>
<tr>
<td>Thailand</td>
<td>Successful completion of Matayom 5 with GPA of 2.5</td>
<td>Successful completion of Matayom 6 with GPA of 2.00</td>
<td>Matayom 6 with GPA of 2.6</td>
</tr>
<tr>
<td>Turkey</td>
<td>Successful completion of Lise Diplomi</td>
<td>Successful completion of Lise Diplomi — Grade 3 (60% or above)</td>
<td>Completion of first year of a bachelor degree OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>United Arab Emirates</td>
<td>Completion of Tawjahiya / Thanawiya: minimum 60% average</td>
<td>Completion of the Foundation Studies Program*</td>
<td>Completion of first year of a Bachelor degree OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>United Kingdom</td>
<td>3 GCE passes minimum grade C</td>
<td>120 UCAS tariff points at GCE A/AS level</td>
<td>GCE A-levels 7</td>
</tr>
<tr>
<td>United States of America</td>
<td>Successful completion of Year 11 or equivalent</td>
<td>Successful completion of High School Diploma with GPA of 2.5</td>
<td>High School Graduation Diploma (Year 12) plus scores above 60% in SAT (average of the Critical Reading, Writing and Math National percentiles) OR ACT (Composite percentage)</td>
</tr>
<tr>
<td>Vietnam</td>
<td>Successful completion of Year 11 with 6.0 average. Hoan thành lôp 11 với điểm trung bình 6.0</td>
<td>Successful completion of Year 12 with 6.0 average. Hoan thành lôp 12 với điểm trung bình 6.0</td>
<td>Grade average of 8 in Upper Secondary School OR successful completion of first year of a bachelor degree OR successful completion of the Foundation Studies Program*</td>
</tr>
<tr>
<td>Zimbabwe</td>
<td>5 passes in ZGCE O Level at grade D (2 semesters)</td>
<td>2 passes in ZIMSEC A level grade D</td>
<td>GCE A-levels 7*</td>
</tr>
</tbody>
</table>

* STPM/GCE A-levels (Malaysia, Singapore and the United Kingdom); Hong Kong A-levels. Based on the score of a minimum of three A-level subjects taken in one academic year (an AS-level subject is considered half an A-Level). Scores calculated as follows for A-levels: A=5, B=4, C=3, D=2, E=1. Scores calculated as follows for AS-levels: A=2.5, B=2, C=1.5, D=1, E=0.5. AS subjects continued to A-levels cannot be included in the calculation.

* The Foundation Studies Program are delivered by La Trobe University Sydney Campus on behalf of Navitas Bundoora Pty Ltd, a Higher Education Provider, CRICOS 03312D. The policies for Navitas Bundoora Ltd are located at latroblemelbourne.edu.au/policies.
ENGLISH LANGUAGE REQUIREMENTS

If you are an international student applying for any of our programs, you must provide evidence of your English language proficiency.

FOUNDATION STUDIES PROGRAM AND DIPLOMA REQUIREMENTS

**IELTS academic:** Minimum overall score of 5.5 with no individual band less than 5.

**TOEFL paper-based:** Minimum score of 525 with a minimum score of 4 in the Test of Written English.

**TOEFL internet-based:** Minimum score of 55 with writing no less than 16.

**Navitas English (ELICOS):** Successful completion of Academic English Level 2

**Pearson Test of English (Academic) (PTE):** Minimum score of 42 with no communicative skills less than 36

**GCE ‘A’ Level:**

- **United Kingdom** – a score of C or better in English in the Cambridge General Certificate of Education ‘O’ Level or AS Level or Advanced Level. **Singapore** – a score of D or better in the General Paper in the Singapore-Cambridge General Certificate of Education (Advanced level) or a grade of C or better in English Language in the Singapore-Cambridge General Certificate of Education (Ordinary Level).

**La Trobe Melbourne:** successful completion of 4B EFS

**HKDSE:** Level 3 or better

**SPM:** Score of C or better

DEGREE REQUIREMENTS

**IELTS academic:** Minimum overall score of 6.0 with no individual band less than 6.

**TOEFL paper-based:** Minimum score of 550 with a minimum score of 5 in the Test of Written English.

**TOEFL internet-based:** Minimum score of Minimum score of 60 with a minimum for SLR 18; W 22.

**Navitas English (ELICOS):** Successful completion of Academic English Level 3 with at least 55% pass

**Pearson Test of English (Academic) (PTE):** Minimum score of 57 with no communicative skills less than 50

**GCE ‘A’ Level:**

- **United Kingdom** – a score of C or better in English in the Cambridge General Certificate of Education ‘O’ Level or AS Level or Advanced Level. **Singapore** – a score of C or better in the General Paper in the Singapore-Cambridge General Certificate of Education (Advanced level) or a grade of C or better in English Language in the Singapore-Cambridge General Certificate of Education (Ordinary Level).

Cambridge Certificate of Advanced English (CAE): Grade of B or higher

Cambridge Certificate of Proficiency in English (CPE): Pass Grade of C or higher

HKDSE: Level 4 or better

ENGLISH LANGUAGE PREPARATION

If you need to improve your English before you start your studies, you can study with Navitas English. Navitas English is Australia’s largest provider of English language training; it is an SVP business partner of La Trobe University and located in the same building as La Trobe University Sydney Campus.

La Trobe University Sydney Campus can provide you with a package for your degree or diploma with an Academic English course at Navitas English, you will not need to sit the IELTS test for entry into your La Trobe University program in Sydney upon successful completion.

Please note for some countries, the Australian Department of Immigration and Boarder Protection (DIBP) requires students to provide a minimum IELTS score as part of the student visa application process. For more information please visit: immi.gov.au
COURSE FEES AND OTHER CHARGES

2016 COURSE FEES: INTERNATIONAL STUDENTS

<table>
<thead>
<tr>
<th>Program</th>
<th>Total course fee (A$)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Business (Majors: Accounting, Financial Management, Human Resource Management, Marketing)</td>
<td>$74,400</td>
</tr>
<tr>
<td>Bachelor of Information Technology</td>
<td>$78,270</td>
</tr>
<tr>
<td>Bachelor of International Business</td>
<td>$74,400</td>
</tr>
<tr>
<td>Diploma of Business</td>
<td>$19,600</td>
</tr>
<tr>
<td>Diploma of Information Technology</td>
<td>$19,600</td>
</tr>
<tr>
<td>Foundation Studies Program</td>
<td>$18,000</td>
</tr>
</tbody>
</table>

Tuition fees are subject to change each year. The University reserves the right to vary fees on an annual basis. Fees will not normally rise above 7 percent per annum. Should the University decide to increase its fees, that increase will take effect on 1 January of the following year.

COST OF LIVING

Your budget will depend on the type of lifestyle and accommodation you choose. According to the Department of Immigration and Border Protection, it is estimated that an international student will need approximately A$18,610 to A$20,000 each year to cover living expenses (not including tuition fees). For more information visit: immi.gov.au/students/student-visa-living-costs.htm

2016 COURSE FEES: DOMESTIC STUDENTS

Please note: if you are an Australian student or PR applying for degree, apply online through UAC uac.edu.au. If applying for diploma apply online at: latrobe.edu.au/sydney/apply-now

<table>
<thead>
<tr>
<th>Program</th>
<th>Total course fee (A$)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Business (Majors: Accounting, Financial Management, Human Resource Management, Marketing)</td>
<td>CSP only</td>
</tr>
<tr>
<td>Bachelor of Information Technology</td>
<td>CSP only</td>
</tr>
<tr>
<td>Bachelor of International Business</td>
<td>CSP only</td>
</tr>
<tr>
<td>Diploma of Business</td>
<td>$17,500</td>
</tr>
<tr>
<td>Diploma of Information Technology</td>
<td>$17,500</td>
</tr>
</tbody>
</table>

Australian citizens, New Zealand citizens and permanent residents of Australia are classified as domestic students and must apply for Commonwealth Supported Places (CSP). These are university places that are subsidised by the Australian Government. In a CSP, the government contributes to the cost of your studies and you pay the balance. HECS-HELP loans are available to eligible students enrolled in a CSP to cover all or part of the student contribution amount. If you receive a HECS-HELP loan, the Australian Government will pay the loan amount directly to your higher education provider on your behalf. Your HECS-HELP debt is recorded with the Australian Taxation Office, and no fees are charged on HECS-HELP loans. CSP placements are limited. Please contact our Finance department regarding CSP fees via: finance@sydney.latrobe.edu.au

FEE-HELP is a loan scheme that assists eligible fee paying students who meet the citizenship and residency requirements to pay all or part of their diploma tuition fees. More information can be found at studyassist.gov.au

OTHER CHARGES (AS APPLICABLE)

<table>
<thead>
<tr>
<th>Type of charge</th>
<th>Cost (A$)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application fee</td>
<td>No cost</td>
</tr>
<tr>
<td>Enrolment fee (non-refundable)</td>
<td>$200</td>
</tr>
<tr>
<td>Degree package fee (non-refundable)</td>
<td>$1,000</td>
</tr>
<tr>
<td>Overseas Student Health Cover (DSHC) for international students</td>
<td>Will appear on your Letter of Offer</td>
</tr>
</tbody>
</table>

COURSE FEES INCLUDE:

- tuition
- study support workshops
- an orientation and enrolment program
- access to library and computing facilities
- student counselling and academic assistance as required.
SCHOLARSHIPS AND BURSARIES

If you are an international student, contact a registered La Trobe University Sydney Campus agent in your country to learn more about scholarship options you might be eligible for.

NAVITAS ACADEMIC MERIT SCHOLARSHIPS

Navitas is committed to helping students achieve their career goals by offering scholarships to outstanding students. We offer two Academic Merit Scholarships each trimester to outstanding achievers. These scholarships are based on academic excellence and issued to students with the highest Semester Weighted Average (SWA) results.

The scholarships cover one term of undergraduate study at La Trobe University Sydney Campus and are applied to the tuition of the final term of study. Students must be enrolled full-time to qualify for the scholarship.

The scholarship panel from La Trobe University Sydney Campus will announce the recipients of the Academic Merit Scholarship upon the completion of each term and the release of the results. The recipients will be notified by email and may be posted on the university’s website and social media pages by consent.

Students are not required to apply for the scholarship, as it is awarded based on academic performance and all full-time students are eligible.

NAVITAS BURSARY

Navitas offers financial support in the form of family bursaries. A bursary applies where two or more students from the same family study with a Navitas member institution. The first family member can be studying with a Navitas member institution at the same time as other family members, or they may have previously studied with any Navitas member institution. For the purpose of this bursary, a family member is defined as a husband, wife, brother, sister, mother, father, son, daughter or stepchild.

The bursary is granted to the second and subsequent family members who study with a Navitas member institution. The bursary is equivalent to 10 per cent of tuition fee for the first attempt at units in the program of study (i.e. certificate, diploma, bachelor degree, pre-master program/PQP or master degree with a Navitas member institution, excluding mixed English option) and is credited to the eligible student’s tuition fee account each trimester (the amount being relevant to the number of units undertaken in that trimester). The bursary does not apply to additional units or repeat units that may also be undertaken.

DIPLOMA OF INFORMATION TECHNOLOGY SCHOLARSHIPS

We are also offering a select number of scholarships to students studying a diploma of Information Technology packaged with a bachelor degree.

For more information, please visit latrobe.edu.au/sydney/study/scholarships
Read this application carefully.
You are applying to study at La Trobe University Sydney Campus. Complete all sections and ensure that supporting (certified) documents are attached. Write in BLOCK LETTERS using a blue or black pen. Tick where applicable.

### Personal details as shown on your passport

<table>
<thead>
<tr>
<th>Have you previously enrolled at La Trobe University?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes, please provide your student number</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Male</th>
<th>Female</th>
<th>Title</th>
<th>Date of birth</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Family name</th>
<th>Given name(s)</th>
</tr>
</thead>
</table>

### Student’s current personal address

<table>
<thead>
<tr>
<th>Number and Street</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Suburb/Town</th>
<th>City/State</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Country</th>
<th>Post/Zip code</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Telephone</th>
<th>Mobile/Cell phone</th>
</tr>
</thead>
</table>

### Student’s email (compulsory)

### Residency information

<table>
<thead>
<tr>
<th>Country of birth</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Citizenship</th>
<th>Passport number (if available)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Are you currently living in Australia?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If no, country where you are living</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Agent details (if applicable)

<table>
<thead>
<tr>
<th>Agency name</th>
<th>Email</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Branch address and country</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Agent office code</th>
</tr>
</thead>
</table>

### Declaration by agent:

- I have assessed the applicant as a Genuine Temporary Entrant and a Genuine Student as defined by the Australian Department of Immigration and Citizenship.
- The applicant is genuine in making this application and has every intention of completing all programs listed in the application.
- I have made every effort to verify the authenticity and validity of the documents which form part of this application.

Tick to confirm

Agent signature

### Course selection

<table>
<thead>
<tr>
<th>Preferred intake year</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Preferred intake month</th>
<th>March</th>
<th>July</th>
<th>November</th>
</tr>
</thead>
</table>

### Preferred course

- Foundation Studies Program*
- Diploma of Business*
- Diploma of Information Technology*
- Bachelor of Business (Standard: 3 years)
- Bachelor of Business (Fast-track: 2 years)
- Bachelor of International Business (Standard: 3 years)
- Bachelor of International Business (Fast-track: 2 years)
- Bachelor of Information Technology (Standard: 3 years)

*The Foundation Studies and Diplomas are delivered by La Trobe University Sydney Campus on behalf of Navitas Bundoora Pty Ltd, a Higher Education Provider, CRICOS 03312D. The policies for Navitas Bundoora Ltd are located at latrobemelbourne.edu.au/policies.
**Visa information**

Are you a permanent resident of Australia?  ○ Yes  ○ No
If yes, you will be required to apply as a domestic student.
Contact us to find out how.

Current Australian visa number as shown on your visa label (if applicable)

<table>
<thead>
<tr>
<th>Visa type</th>
<th>○ Student</th>
<th>○ Visitor</th>
<th>○ Spouse</th>
<th>○ Other Visa type (please specify):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subclass number</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expiry date</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

If you hold a current passport and/or an Australian visa, you must include a copy with this application.

Have you previously visited or studied in Australia?  ○ Yes  ○ No
Have you breached any visa conditions?  ○ Yes  ○ No
If yes, please provide details:

Have you ever been refused a visa for entry into Australia or a country other than Australia?  ○ Yes  ○ No
If yes, please provide details:

Have you ever been convicted of a crime or offence? If yes, please provide details:  ○ Yes  ○ No

Please note your family immigration history:

Are you married?  ○ Yes  ○ No  Date of marriage  ___/___/____
Is your spouse currently in Australia?  ○ Yes  ○ No
If yes, what visa type does your spouse have?
Visa expiry date  ___/___/____

Will your dependants (children) accompany you during your education in Australia?  ○ Yes  ○ No

**English language proficiency**

Is English your first language?  ○ Yes  ○ No  If no, what is your first language?

Was English the language of instruction during the final year of your secondary studies?  ○ Yes  ○ No  Year completed:

Was English the language of instruction during your post-secondary studies?  ○ Yes  ○ No  Year completed:

Have you taken or will you be taking an English Test?  ○ Yes  ○ No

Name of test (if completed)  Date of test  ___/___/____
Location (city and country)  Result

Test Reference Number (if known)

Are you enrolling for an ELICOS program?  ○ Yes  ○ No

Please note: some courses have higher English language requirements. La Trobe University also accepts other English language tests.
If you answer ‘yes’ in your selection, you will receive a package offer from La Trobe University Sydney Campus and Navitas English.
Educational background and qualifications

Documentary evidence of qualifications claimed must be attached, including a full academic transcript (statement of results and evidence of successful completion). Documents not in English must be accompanied by certified translations. Also describe any current studies you are undertaking. Please note that documents submitted with your application become the property of La Trobe University and are not returnable.

1. Current studies – List details of current studies

<table>
<thead>
<tr>
<th>Date enrolled (month/year)</th>
<th>Name of qualification (including main field of study)</th>
<th>Date your results will be available (month/year)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Institution
Country

Will you complete your current studies prior to the commencement of your proposed La Trobe University program?  Yes No

Have you ever been excluded from an academic institution?  Yes No If yes, provide details below:

2. Previous studies – List details of the secondary school or foundation studies you have completed

<table>
<thead>
<tr>
<th>Date enrolled (month/year)</th>
<th>Name of qualification (including main field of study)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Institution
Country

3. Completed post-secondary (tertiary studies) – List details of the post-secondary studies you have completed, from lowest to highest qualification gained (e.g. Certificate, Diploma, Bachelor, Master’s)

<table>
<thead>
<tr>
<th>Date enrolled (month/year)</th>
<th>Name of qualification (including main field of study)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Institution
Country

4. Employment history – You must attach a CV (curriculum vitae) or resume with relevant work experience (if applicable to the program you are applying for).

<table>
<thead>
<tr>
<th>Employer’s name</th>
<th>From</th>
<th>To</th>
<th>Position and type of work</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Advanced Standing (credit) transfer

Are you seeking Advanced Standing (credit) for previous studies?  Yes No

If yes, you must attach detailed syllabus or curriculum for Advanced Standing (credit) to be assessed. This must include course content, assessment mode, contact hours, prescribed texts, etc.

Living costs

For a guide to living costs, visit: immi.gov.au/students/student-visa-living-costs.htm

Do you understand the costs associated with studying in Australia?  Yes No (including the costs of tuition, living expenses, OSHC, return airfares etc.)

How are you funding your study and living costs? (choose more than one if applicable):

- self-funded
- family-funded
- sponsored by government/organisation/company
- bank loan (please provide proof with this application of employment and income, bank statements and loan letters)
- other (please specify):
Check list

- If you have packaged your La Trobe University degree with a program offered at an approved La Trobe University packaging partner institution, are you aware of the progression conditions and requirements?
  - Yes  No  Not applicable (N/A)

- Does your course selection correspond with your academic and/or professional background?
  - Yes  No  N/A
  If no, state reasons for your course selection (or attach a statement outlining your reasons):

- Do you understand the career outcomes, structure and delivery mode of the course/s?
  - Yes  No

- Do you understand that La Trobe University and/or an authorised packaging partner institution will not pay your tuition fees or living expenses if you are unable to fund your stay in Australia and that La Trobe University may cancel your enrolment and CoE which will change your student visa status?
  - Yes  No

- Are you aware of your work rights and restrictions while studying in Australia on a student visa?
  - Yes  No

Declaration and agreement

- I am not a permanent resident or citizen of Australia, nor a citizen of New Zealand.
- I am aware of the conditions relating to my admission into La Trobe University.
- I declare to the best of my knowledge that the information supplied on this application form and all supporting documentation is correct and complete, and that any supplementary application documents (personal statement, folio or additional requirements) are my own work. I acknowledge that La Trobe University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment which has been made on the basis of incorrect, fraudulent or incomplete information. I also acknowledge that failure to disclose my full academic record may result in the University revoking an offer or terminating my studies at any stage. I authorise the University to seek verification of my academic and professional qualifications, and work experience.
- The University also reserves the right to vary courses, subjects, the mode of delivery, assessment and admission requirements at any time at its discretion.
- I acknowledge La Trobe University places restrictions on program and institution transfers and that I may not be permitted to change my program or institution without permission.
- I consent to the University using and disclosing my personal information under the conditions relating to the Refund Policy as set out at: latrobe.edu.au/international/fees
- Information I have provided on this form and during enrolment may be made available to the Australian Government, state agencies and other designated authorities under the ESOS Act 2000 and the National Code 2007. Information about me can be disclosed without my consent where authorised or required by law. I further understand that La Trobe University, as an education provider, is required to provide information about my enrolment to the Department of Immigration and Border Protection (DIBP) upon request. I understand that the University reserves the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application is found to be false. If sponsored by a government body or private institution, I give La Trobe University permission to provide my sponsor with information about my application, enrolment and academic progress.
- La Trobe University Sydney Campus offers diplomas providing an alternative entry point to our degree programmes. These diplomas are delivered on behalf of Navitas Bundoora Pty Ltd, a Higher Education Provider, CRICOS 03312D. I understand that my application will be assessed by the admissions team and an offer may be made for entry to my degree via the diploma if appropriate; this will be clear on my offer documentation. I further understand that if I accept that offer, I will be bound by the rules and regulations of Navitas Bundoora Pty Ltd during my time studying for this diploma. The policies for Navitas Bundoora Ltd are located at latrobeMelbourne.edu.au/policies
- I authorise the University to disclose information relevant to my application and enrolment to the University’s preferred OSHC provider and other third parties for the purposes of arranging my OSHC, progressing my application and enrolment, and administering my course. I also authorise La Trobe University to access the DIBP’s Visa Entitlement Verification Online System (VEVO) to obtain information on my visa status.
- I understand the fees listed in this publication are an estimate only, based on the subjects in which I enrol, and will vary depending on the subject and the actual subject enrolment load. I agree to pay all fees for which I am liable. I acknowledge that the tuition fee is exclusive of the cost of text books, health insurance or living expenses such as food, accommodation, transport and medical costs. Details on any additional costs can be found within course descriptions on the La Trobe University website: latrobe.edu.au/courses
- I acknowledge that tuition and other fees are subject to change each year. The University reserves the right to vary fees on an annual basis. Tuition fees will not normally rise above seven per cent per year. Should the University decide to increase its fees, that increase will take effect on 1 January of the following year.
- I understand that I must declare to La Trobe University any disability that I may have.
- I understand that if I have any school-aged children or dependants accompanying me to Australia, they must attend school and I will be required to pay a full fee if they are enrolled either in a government or non-government school.
- I have completed all sections of the application form.
- I accept that this application and supporting documentation become the property of La Trobe University and are not returnable.
- I understand this agreement does not remove my right to take further action under Australia’s consumer protection laws.
- I have read and I understand the declaration above.

Applicant’s (student’s) signature:

Date

If you are under 18 years of age, your parent or guardian must also sign this application form:

Contact details

La Trobe University | Sydney Campus
Level 10, 11 York Street, Sydney NSW 2000 Australia
T +61 2 9397 7600  |  F +61 2 9397 7601
E sydney-admission@latrobe.edu.au
OUR CAMPUS NETWORK

SYDNEY
latrobe.edu.au/sydney

MELBOURNE
latrobe.edu.au/melbourne

BENDIGO
latrobe.edu.au/bendigo

ALBURY-WODONGA
latrobe.edu.au/aw

MILDURA
latrobe.edu.au/mildura

SHEPPARTON
latrobe.edu.au/shepparton

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Want to know more? Get in touch!
T +61 2 9397 7600
latrobe.edu.au/sydney

Ask us a question
sydney@latrobe.edu.au

Read more about La Trobe University Sydney courses
latrobe.edu.au/sydney/study/areas-of-study

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